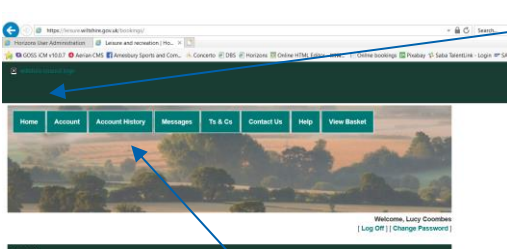


Health and fitness

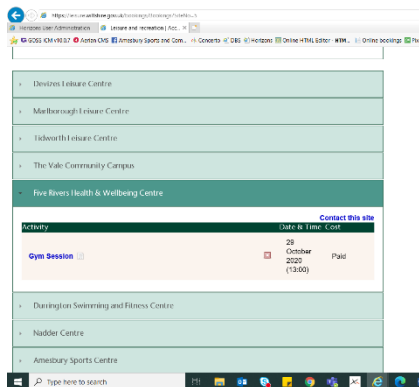
Online booking – Wiltshire Council leisure services

Cancel a booking – desktop version

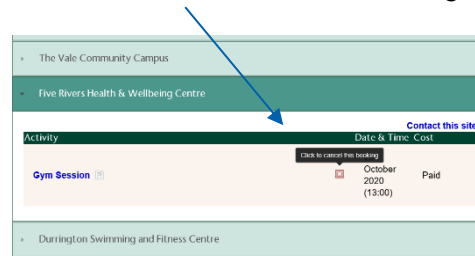
- 1) Ensure that you are logged into your account.
- 2) Go to the homepage: <https://leisure.wiltshire.gov.uk/bookings/> or select Home



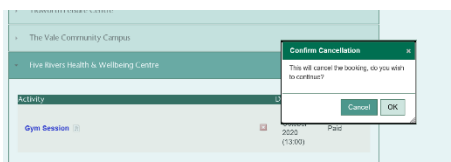
- 3) Click on Account History
- 4) Click on the Site where you made your booking, and all current bookings should appear in the dropdown list:



- 5) Click on the "x" to cancel the booking:



- 6) To confirm the cancellation when asked to click, OK



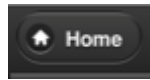
- 7) Activity will no longer show in your account history as it has been cancelled.



Health and fitness

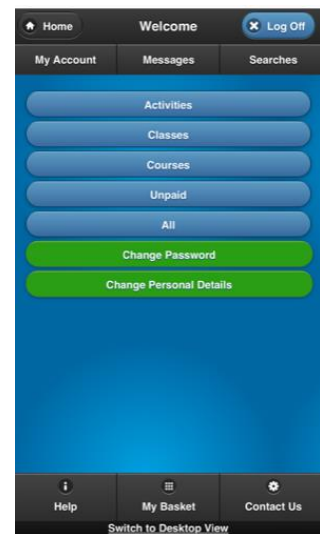
Cancel a booking – mobile version

- 1) Ensure that you are logged into your account.

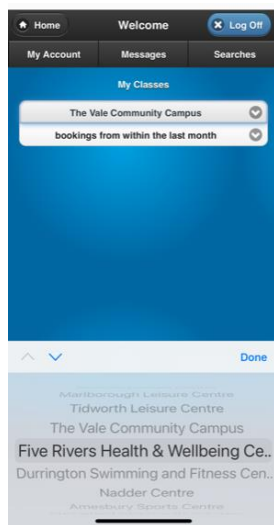


- 2) Select Home to return to the homepage.

- 3) Choose My Account

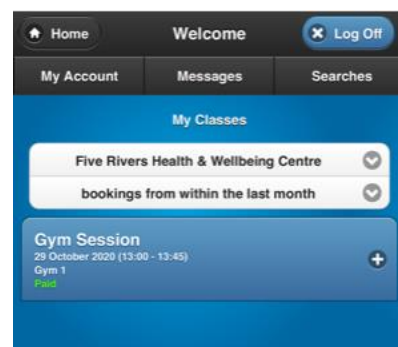


- 4) Pick either Activities or Classes depending on the booking that you wish to cancel

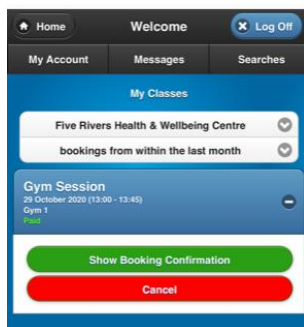


- 5) Select the Site for the booking that you wish to cancel and click Done.

- 6) All current bookings should then appear on the screen. Click on the + for the booking you are cancelling.



- 7) Select Cancel



- 8) The booking should then no longer appear in the list on the screen, and the place has been cancelled.