

Highways and Transport Department Highways Act 1980 Sections 171

APPLICATION FOR A LICENCE TO DEPOSIT MATERIALS ON THE PUBLIC HIGHWAY

Version-1 August 2020

Applications can only be made by the depositor of the materials.

All conditions must be complied with and are the responsibility of the depositor.

As much notice as possible should be given.

Company Address: Post Code: Contact Name: Office Telephone: Mobile: Email: Please attach Public Liability insurance when you submit this form, if your current policy has not yet been submitted to us. (Minimum of £Sm cover). 2. Full address and location of where deposit of materials are to be placed (of necessary, attach a sketch when you submit this form to show exact location) Address: Post Code: Contact Name: Telephone: Mobile: Email: Post Code: Contact Name: Telephone: Mobile: Email: Date when materials are to be removed 4. DECLARATION (/We hereby apply for a licence to deposit building materials on the public highway in accordance with the conditions given below and overleaf, which is/We have read and accept. (Tick to accept) Read Conditions of Licence Date: Select area to submit form: See area office map OFFICE USE ONLY Applicant Insurance Site Approved Inspector Initials Admin Initials Admin Initials Admin Initials Date Application Received: Card Payment Amount: HIAMS No CIVICA Ref LICENCE No LICENCE No LICENCE No Date: Date when materials are to be proved wither and income and income and income and overleaf, which Is/We have read and accept. (Tick to accept) Read Conditions of Licence Date: (Tick to accept) Read Conditions of Licence (Tick to accept) Read Conditions of Licence Date: Select area to submit form: See area office map Select area to submit form: See area office map Select area to submit form: See area office map Select area to submit form: See area office map Licence approved subject to the following conditions: Signed: Date:	1.	APPLICANT/ DEPOSITOR	3.	Date when materials are to be placed	
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Conditions for the Deposit of Materials on the Highway

- i. The depositor shall ensure that the lighting and guarding is to the satisfaction of the Highway Authority.
- ii. Pedestrian barriers should surround the material(s) and should be of a reasonable solid construction to guide blind and partially sighted people. They should have a robust tapping rail fixed at a height of approximately 250mm above ground level measured to the underside of the rail and a robust handrail at a height of between 1.00 and 1.2m measured to the top of the rail. In both cases the rail should be at least 150mm deep. The thickness and/or width will depend on the material and construction and will need to be such as to ensure sufficient strength.
- iii. Road danger lamps must be placed on the signing/guarding and show an amber light. They should be replaced at regular intervals along the line of obstruction. Maps should comply at all time with BS 3143, Part 2: 1900 "Low intensity battery operated lamps" and must comply with Regulation 40. Care should be taken to ensure that the intervals at which bulbs and batteries are changed and the type if replacement used are in accordance with the manufacturers' recommendations.
- iv. No material shall remain on the highway pursuant to this permission after the period of this permission has expired of time that has been granted in writing by the Council.
- v. No materials when on the highway, shall contain any (inflammable) explosive, noxious or dangerous material which is likely to putrefy or which otherwise is, or is likely to become, a nuisance to users of the highway.
- vi. That the depositor of the material shall following any reasonable request by a statutory/licenced undertaker of Highway Authority to do anything necessary for the purpose of giving access to or protecting their apparatus shall remove the material.
- vii. The depositor shall continue in force without any amendments during the period of this permission a policy of insurance providing adequate cover against all risks attendant upon the deposit of material on the highway in accordance with this permission, which policy was approved by the highway authority prior to the granting of this permission. The Indemnity Limit for the Approved Policy shall be a minimum of £5 million.
- viii. A licence to deposit material(s) on the highway is issued under section 171 of the Highways Act 1980 and anyone failing to observe the conditions of such licence is guilty of an offence and liable on summary conviction.
- ix. This permission does not allow the placing of a builder's skip on the highway.

Local Highways



