

CARAVAN SITES AND CONTROL OF DEVELOPMENT ACT, 1960

Application for a Site Licence

To: †

[I] [We] hereby apply for a Licence to use the land described below and shown on the attached plan (*See note below*) as a site for caravans to be used and laid out as specified below.

1. Name and address of applicant	
2. Applicant's interest in the land (Give Particulars of lease or tenancy, if any)	
3. Address or description of site for which site Licence is required	
4. Acreage of site	
5. Has the applicant held a site licence which has been revoked at any time in the last three years?	
6. State type of caravan site for which site licence is required:	*Permanent residential *Seasonal, between the following dates in each year *For touring caravans only, between the following dates in each year
7. State maximum number of caravans proposed to be stationed on the site at any one time for the purposes of human habitation.	

NOTES

- (1) A layout plan of the site to a scale of not less than 1/500 should be attached showing the boundaries of the site, the positions of caravan standings and (where appropriate) -

Roads and footpaths
Toilet blocks, stores and other buildings
Foul and surface water drainage
Water supply

Recreation spaces
Fire points
Parking spaces

The plan should distinguish between facilities already provided and facilities proposed.

- (2) A caravan site already being in use on or before 9 March 1960 does not give any exemption from the requirement of the 1960 Act that planning permission must be obtained before a licence can be issued.

† Insert name of district council in whose area the land is situated

* Delete, as inappropriate

8. Give details of the arrangements for: - refuse disposal and for sewage and waste water disposal.

(a) Main water supply

(b) Waste water disposal

(c) Sewage disposal

(d) Refuse disposal

9. Has planning permission for the site been obtained from the local planning authority?

If so, state –

(a) Date of permission

(b) Issuing authority

(c) Date (if any) on which
permission will expire

If not, has permission been applied for?

**FOR CARAVAN SITES ALREADY IN USE ON OR BEFORE 9th MARCH 1960, WITHOUT
PLANNING PERMISSION FROM THE LOCAL PLANNING AUTHORITY**

10. It is claimed that the site has “existing use rights” and does not require permission?

If so, state the facts on which the claim is based.

11. Was the site in use as a caravan site -

(a) On 9th March 1960

(b) On 29th August 1960

(c) At any other time since
9th March 1958.

If so, when

Date:

Signature of Applicant: